

**Monroe-West Monroe
Convention and Visitors Bureau
Board of Directors Meeting**

**Minutes
April 16, 2018**

Date and Place: The regular meeting of the Convention and Visitors Bureau was held at the Convention and Visitors Bureau on April 16, 2018, at 4:00 p.m. the Chairwoman, Sammy Gordy presided.

Roll Call: **Present**

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| Kevin Crosby | Sammy Gordy |
| Jordan Guillot | Mickey Merritt |
| Sue Nicholson | Don O'Toole |
| Nash Patel | Ryan Roark |

Absent

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| Omar Elgourani (excused) | Norene Smith (excused) |
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Staff: Alana Cooper, President/CEO
 Sylvia Bullard, Finance Manager
 Elmer Noah, Board Attorney

Agenda: Sue Nicholson moved and seconded by Mickey Merritt to approve April 16, 2018, board meeting agenda. Motion carried by a vote of eight (8) affirmative votes to zero (0) negative votes.

Minutes: Kevin Crosby moved and seconded by Nash Patel to approve the minutes of the March 19, 2018 board meeting as read. Motion carried by a vote of eight (8) affirmative votes to zero (0) negative votes.

Treasurer Report: The board members reviewed the itemized deposits and disbursements showing the following balance on hand as of March 31, 2018.

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| General Funds | \$9,337,267.58 |
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Reports filed for audit.

Travel Plans: Nash Patel moved and seconded by Don O'Toole to amend the travel plans to add a trip to Baton Rouge by Alana Cooper on May 7, 2018, and approve as amended. Motion carried by a vote of eight (8) affirmative votes to zero (0) negative votes.

Committee Reports:

Nominating Committee – Sue Nicholson reported that the Nominating Committee submitted the following slate of officers for the June 2018 through May 2019 term. The officers will be voted on in the May 16, 2018 meeting. The recommendation is as follows.

Sammy Gordy – Chairwoman
Don O’Toole – Vice Chairman
Mickey Merritt – Secretary/Treasurer

Tourism Development Grant Committee – Don O’Toole reported that the committee received grant payment request from the University of Louisiana and the Town of Sterlington.

The University of Louisiana at Monroe requested final payment in the amount of \$650,000.00 for the completion of the Groseclose Track/Soccer Facility.

Don O’Toole moved and seconded by Sue Nicholson to release the final grant payment in the amount of \$650,000.00 to the University of Louisiana at Monroe for the completion of the Groseclose Track/Soccer Facility. Motion carried by a vote of eight (8) affirmative votes to zero (0) negative votes.

The Town of Sterlington requested payment for completed work on Sports Complex parking lot in the amount of \$268,478.00.

Kevin Crosby moved and seconded by Mickey Merritt to approve the payment to the Town of Sterlington in the amount of \$268,478.00 for completed work on the parking lot. Motion carried by a vote of eight (8) affirmative votes to zero (0) negative votes.

President/CEO:

Alana Cooper reported that she met with Sammy Gordy to discuss bringing a resolution before the board to dedicate money for an emergency operations, building and signage maintenance fund. The funds will be designated to be used in case of an emergency for operations, along with building and signage repairs.

Adjournment: There being no further business, Kevin Crosby moved and seconded by Mickey Merritt to adjourn at 5:00 p.m. Motion carried by a vote of eight (8) affirmative votes to zero (0) negative votes.

Sammy Gordy, Chairwoman

Mickey Merritt, Sec/Treasury