

**Monroe-West Monroe
Convention and Visitors Bureau
Board of Directors Meeting**

April 18, 2016

Date and Place: The regular meeting of the Convention and Visitors Bureau was held at the Convention and Visitors Bureau office on April 18, 2016 at 4:00 p.m. The Chairwoman, Norene Smith presided.

Roll Call: **Present**

Dr. Jerry Edmondson	Omar Elgourani
Sue Nicholson	Don O'Toole
Nash Patel	Ryan Roark
Janet Rutledge	Norene Smith

Absent

Sammy Gordy (excused)	Lane Howell (excused)
Gretchen Kovac (excused)	

Staff: Alana Cooper, President/CEO
 Sylvia Bullard, Office Manager
 Elmer Noah, Board Attorney

Agenda: It was moved by Sue Nicholson and seconded by Jerry Edmondson to approve the April 18, 2016 board meeting agenda. Motion carried by a vote of eight (8) affirmative votes to zero (0) negative votes.

Minutes: It was moved by Don O'Toole and seconded by Omar Elgourani to approve the March 21, 2016 minutes as read. Motion carried by a vote of eight (8) affirmative votes to zero (0) negative votes.

Treasurer Report: The board members reviewed the itemized deposits and disbursements showing the following balance on hand as of March 31, 2016.

General funds	\$7,956,839.94
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Report filed for audit.

Travel Plans: It was moved by Nash Patel and seconded by Janet Rutledge to approve the additional travel plans for April 2016 through July 2016. Motion carried by a vote of eight (8) affirmative votes to zero (0) negative votes.

Committee Reports:

Nominating Committee – The nominating committee met on April 21, 2016 at 3:30 to nominate a slate of officers for the June 2016 through May 2017 term. Sue Nicholson reported that the committee recommends the following slate of officers.

Nash Patel, Chairman
Jerry Edmondson, Vice Chairman
Sammy Gordy, Secretary/Treasurer

Sue Nicholson reported that the Officers will be voted on in the May 16, 2016 board meeting and start serving as the new elected officers in the June 2016 board meeting.

President/CEO Report: Alana Cooper reported that the Convention Department will submit a bid to host the US Team Penning Association Nationals at the Ike Hamilton Expo Center in October 2017. She reported that the event will bring in 500 teams with over 1000 room nights. She requested board approval to dedicate \$20,500.00 to help offset expenses.

It was moved by Don O’Toole and seconded by Sue Nicholson to approve to dedicate \$20,500.00 for the bidding process to bring the US Team Penning Association Nationals to the Ike Hamilton Expo Center in October 2017. Motion carried by a vote of eight (8) affirmative votes to zero (0) negative votes.

Adjournment: There being no further business, it was moved by Janet Rutledge and seconded by Omar Elgourani to adjourn at 4:40 p.m. Motion carried by a vote of eight (8) affirmative votes to zero (0) negative votes.

Norene Smith, Chairwoman

Lane Howell, Secretary/Treasurer