

**Monroe-West Monroe  
Convention and Visitors Bureau  
Board of Directors Meeting**

**Minutes  
August 15, 2016**

**Date and Place:** The regular meeting of the Convention and Visitors Bureau was held at the Convention and Visitors Bureau office on August 15, 2016 at 4:00 p.m. The Chairman, Nash Patel presided.

**Roll Call:**        **Present**

Kevin Crosby	Jerry Edmondson
Omar Elgourani	Sammy Gordy
Lane Howell	Sue Nicholson
Don O'Toole	Nash Patel
Ryan Roark	Norene Smith

**Absent**

None

**Staff:**            Alana Cooper, President/CEO  
                   Sylvia Bullard, Office Manager/Bookkeeper

**Agenda:** It was moved by Jerry Edmondson and seconded by Lane Howell to approve the August 15, 2016 board meeting agenda. Motion carried by a vote of ten (10) affirmative votes to zero (0) negative votes.

**Minutes:** It was moved by Lane Howell and seconded by Norene Smith to approve the July 25, 2016 minutes as read. Motion carried by a vote of ten (10) affirmative votes to zero (0) negative votes.

**Treasurer Reports:** The board members reviewed the itemized deposits and disbursements showing the following balance on hand as July 31, 2016.

General Funds	\$8,277,434.08
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Report filed for audit.

Alana Cooper reported that the Special Promotion budget line item need to be increased to \$2, 000,000.00 to accommodate the amount of funds awarded for the 2016 Tourism Development Grants.

It was moved by Kevin Crosby and seconded by Sue Nicholson to adjust the Special Promotion budget line item to \$2,000,000.00 to accommodate the amount of funds awarded for the 2016 Tourism Development Grants. Motion carried by a vote of ten (10) affirmative votes to zero (0) negative votes.

**Travel Plans:** It was moved by Lane Howell and seconded by Omar Elgourani to approve the additional travel plans for August through October 2016. Motion carried by a vote of ten (10) affirmative votes to zero (0) negative votes.

Committee Reports:

**Tourism Development Grant Committee** – Ryan Roark reported that the Tourism Development Grant Committee met on August 15, 2016 to review payment requests. He reported that the following organizations submitted payment request.

1. The Mu Tau Chapter of Omega Psi fraternity FunRoe Fest requested the remaining 25% of grant in the amount of \$2,000.00.
2. West Monroe Dixie Youth Inc. requested the first 75% of grant for drainage work in the amount of 24,000.00.
3. The Children’s Museum requested the first 75% of grant for the 2016 Santa’s Village Christmas activities in the amount of \$11,625.00.

It was moved by Kevin Crosby and seconded by Jerry Edmondson to approve the payments as requested. Motion carried by a voted of ten (10) affirmative votes to zero (0) negative votes.

**Adjournment:** There being no further business, it was moved by Omar Elgourani and seconded by Don O’Toole to adjourn at 4:45 p.m. Motion carried by a vote of ten (10) affirmative votes to zero (0) negative votes.

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Nash Patel, Chairman

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Sammy Gordy, Secretary/Treasurer