



PRESS RELEASE

**Monroe-West Monroe
Convention and Visitors Bureau
601 Constitution Drive
West Monroe, Louisiana**

Board of Director Meeting-Via Video Conference and in Person

Link to Meeting: <https://us02web.zoom.us/j/85018917664>

NOTICE IS HEREBY GIVEN THAT A MEETING OF THE Monroe-West Monroe Convention and Visitors Bureau Board of Directors will be held on Monday, August 17, 2020 at 4:00 p.m. The Meeting will be held virtually and in person at the Convention and Visitors Bureau, located at 601 Constitution Drive, West Monroe, Louisiana. At that time, the Bureau will consider and act on the items listed on the agenda.

**Agenda
August 17, 2020
4:00 PM**

- I. Call to Order/Welcome/Roll Call/Prayer
- II. Approval of Agenda
- III. Approval of Minutes
- IV. Treasurer Reports
- V. Staff Activities and Travel Plans
- VI. Committee Reports
 - A. Tourism Development Grant Committee Items
 - a. Change request to grants
 - b. Final Payments – Downtown West Monroe Revitalization Group and Ike Hamilton Expo Center
 - c. Applications for August 10th
- VII. Other Business
 - A. Update on Wayfinding Signage Project
- VIII. Convention Report
- IX. Marketing and Tourism Report
- X. President and CEO Report
- XI. Adjournment



NOTICE OF PUBLIC MEETING

Date of Notice: August 14, 2020

A public meeting of the Monroe-West Monroe Convention and Visitors Bureau Board of Directors will be held as follows:

DATE: August 17, 2020

TIME: 4:00 P.M.

PLACE OF MEETING: Monroe-West Monroe Convention and Visitors Bureau
601 Constitution Drive
West Monroe, Louisiana 71292

AGENDA: Agenda Follows Notice

SPECIAL COVID-19 NOTICE

This is an Open Meeting of the Monroe-West Monroe Convention and Visitors Bureau Board of Directors. In view of the COVID-19 Emergency the limitation on gatherings of more than 10 persons and social distancing will be observed. In accordance with Proclamation 41 JBE 2020 the public is encouraged to observe this meeting by teleconference as follows:

Information below is provided for those that are unable to attend in person and to offer public access to the meeting.

Join Zoom Meeting
<https://us02web.zoom.us/j/85018917664>

In addition, there are instructions on the Zoom website and www.monroe-westmonroe.org to assist you with signing up to use Zoom.

Comments regarding matters on this Agenda may be emailed to acooper@monroe-westmonroe.org before 3:00 p.m. on the day of the meeting and should include the name and address of the person offering comment. The comments will be presented related to the agenda item.

