

PRESS RELEASE

NOTICE IS HEREBY GIVEN that the regular meeting of the Convention & Visitors Bureau Board of Directors has been ordered and called. The meeting will be held at the Convention and Visitors Bureau, located at 601 Constitution Drive, West Monroe, Louisiana on December 18, **2017 at 4:00 p.m.** At that time the board will consider and take action on the items listed on the agenda.

- I. Call to Order/Welcome/Roll Call/Prayer
- II. Approval of Agenda
- III. Approval of Minutes
- IV. Treasurer Reports
- V. Staff Activities & Travel Plans
- VI. Committee Reports
 - A. Budget/Marketing Committee – Lane Howell
 - B. Tourism Development Grant Committee – Don O’Toole
- VII. Other Business
- VIII. Convention Reports
- IX. Marketing & Tourism Reports
- X. President & CEO Report
 - A. Staff Retreat
- XI. Adjournment